

SMS Activities - Parent Guidelines

Travel Events

There are times parents travel out of town to watch their child participate in the SMS event. The following guidelines should be followed:

- Parents may not make alternate travel arrangements for their child without the written permission form and approval of the Principal or A.D. and permission of the coach. This must be done BEFORE the trip start.
- Parents may not take their child away from the team without the permission of the coach. The coach will have the authority to decide when it is appropriate for the parent to take the child.
- Parents may not take other players (other than their own child) with them without the written permission form being filled out before the trip. That child must also have clearance from the coach before leaving.
- Parents may not override the rules of the KGBSD Extracurricular Activities Policies or the team advisor/coach.
- If, in the coach's opinion, it is best for the individual to stay with the team and not leave with a parent, the coach has the right to make that determination.
- While traveling, the coach will have the final decisions on all students traveling under their supervision.

Housing Rules

Guidelines for traveling and housing will be followed.

Housing: [These housing rules will very likely not apply to SMS students because we will group/team house together. The Ferry and Hotel Policy will apply to our students on occasion.]

- No switching of housing when in a host city. You will stay at the house you are assigned. If there is a problem, contact the coach immediately.
- Have phone number for the coach.
- Students will be housed in a minimum of pairs. The pairs must be of same gender.

- Be polite and respectful of the host family's rules and curfews.
- Keep your area clean and neat at the host family's home.
- Always keep the host family informed about where you will be when leaving.

Student may request to stay with a relative or family friend. This is permissible only if the request is made in writing by the parent and on file with the activity director listing the housing family's name, address and phone number (see form). This information will be given to the coach. Students must secure this request at least one week in advance because it impacts the housing arrangements of the hosting school.

Hotel Policy:

- When traveling with activities that have mixed genders, the boys and girls hotel rooms will be on separate floors of the hotel where possible. Boys may not go on girls' floors. Girls may not go on boys' floors.
- Be respectful of other hotel guests. No running, yelling or loud noise in the hotel.
- Pay-Per-View movies may not be ordered.
- Long distance calls may only be made by using a calling card or personal cellular phone. No long distance calls may be made from the hotel room phone.
- Do not bother the front desk for replacement keys for the rooms.

Ferry Policy

- No students allowed in stateroom.
- No students allowed in the solarium at any time.
- No students allowed on the ferry elevators.
- Be respectful of others. Students should be quiet and get ready for bed at a respectful hour set by their coach as not to disturb others.
- Students must travel in groups of three when on the outside decks of the ferry.
- Girls and boys must sleep in different areas.
- Make sure the group cleans their area before leaving.
- Follow all rules of the Ferry system and the direction of the personnel on board the ferry.

Housing Guidelines

KGBSD schools participate in housing visiting teams. The following guidelines should be followed when housing students:

- Parents should provide a safe area where the guest student can sleep.
- Parents should notify the A.D. if they have pets.
- Parents should provide one meal daily.
- Parents should provide transportation as needed and that is reasonable. Do not allow the visiting student to drive a vehicle.
- Parents should assure the visiting students are at their events and departure locations on time.
- If a host family becomes aware of a violation by the guest student, they will notify the visiting coach and the KGBSD Principal or A.D. immediately.
- Parents may set reasonable curfews for the guest students. Parents will also make sure the student adheres to the curfew the coach has set. If two curfew times are in conflict, the earlier of the two times shall be enforced.
- Parents should conduct themselves in a manner that will make the visiting students feel comfortable and welcomed.

General Guidelines:

- **Also see/read Player Policy and Activities Agreement.**
- In the event the parent becomes aware of violations of rules, they will notify the coach immediately.

- Parents are required to attend a mandatory meeting for the activity their student is participating in.
- Parents are required to read and sign all paperwork.
- Parents are required to be familiar with the rules and guidelines their student will be expected to follow.
- Parents will respect the coach and the rules set forth for the team at all times.
- Parents need to remember that KGBSD extracurricular activities come second to the academic welfare of all our students.
- Parents should never ask for special considerations/exceptions regarding eligibility for their son/daughter from KGBSD teaching staff, administrators, the superintendent, or the school board. Under no circumstances shall an administrator or parent pressure a teacher to extend deadlines or certify eligibility for an ineligible player. A teacher may request that an administrator extend the deadline if that teacher is in the process of working with a student on their eligibility and feels that circumstances would warrant an extension.

Further Communication with Parents

The intent of this policy is to ensure that parents are provided with information regarding commencement of activities, school and activity rules and consequences applicable to an extracurricular activity prior to the beginning of a given activity, and information about planned activity travel in advance of the travel.

The parents of a student involved in extracurricular activities will be informed about the activity before it begins, and will be informed of any travel schedule, which may involve their student in advance of the travel. The information will include the rules and expectations applicable to any extracurricular activity and the possible consequences if their student fails to follow the rules or fails to meet the expectations.

Prior to the beginning of an extracurricular activity season, the activities director shall make an announcement at the school and shall post notice of the starting times for the seasons of the various activities.

The head coach or advisor for each activity shall schedule and hold a meeting with coaches, parents and student participants. The meeting should be at a time, which is convenient for a majority of parents. The activities director or his or her designee will attend this meeting.

At the meeting the coach or advisor shall provide and explain the required forms for participation (Activities agreement, physical examination, medical release) and present and clarify any team rules, expectations and consequences to both the parents and student participants. Specific team rules and expectations beyond those in the general school policies shall be in writing and a copy shall be provided to the activities director, dated by the activities director and kept on file in the activities office. The coach or advisor shall provide absent parents with a copy of the applicable rules, expectations and consequences.

Parents will be given a copy of the schedule for their son/daughter's activity at the meeting. Additional changes to the schedule will be passed on to the parents/guardians as soon as the changes become known.

PARENT AGREEMENT AND CONSENT

_____ I have read and understand the rules, policies, and procedures for SMS Extracurricular activities as presented and explained to me in the Player Policy for Participation Packet.

_____ I have read and understand the rules, policies, and procedures for SMS Extracurricular activities as presented and explained to me in the Parent Guidelines.

_____ I UNDERSTAND THAT MY SIGNATURE OF AGREEMENT/CONSENT APPLIES TO ALL SCHOENBAR EXTRA CURRICULAR ACTIVITIES MY CHILD PARTICIPATES IN DURING THE 2017-2018 SCHOOL YEAR.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Printed Name of Student

Signature of Student

Date