

Ketchikan School District
Budget Timeline for FY 2020 Budget

August 15, 2018

Memo To: Robert Boyle, Superintendent
From: Adam Thompson, Business Manager
Subject: FY 2020 Budget Development Timeline

Date	Steps	Who
January 08	Superintendent & Administrators review fiscal assumptions	Superintendent
January 09	Superintendent & School Board review fiscal assumptions	Superintendent & Business Manager
February 05	Public Meeting KHS Library @ 6:00 pm	Superintendent & Business Manager
February 19	Business Manager presents detailed fiscal assumptions to Administrators	Superintendent
March 01	Last day to spend from teacher stipends.	Teachers
March 05	Detailed budget adjustments due to Business Manager	Administrators
March 05	Public Meeting KHS – Library @ 6:00 pm	Superintendent & Business Manager
March 19	Provide budget to Liaison Committee	Superintendent & Business Manager
April 05	Deadline for out of state purchases	All district employees
April 10	FY20 Budget Public Hearing	School Board
April 15	Charter Schools projected enrollment due.	Charter Schools
April 24	FY20 Budget Public Hearing	School Board
April 24	School Board adopts Budget	School Board
April 30	Transmit Budget to Borough Assembly	Superintendent & Borough Manager
April 30	Request Expenditure Authority	Superintendent & Borough Manager
May 03	Deadline for all purchases	All KGBSD Employees
May 06	Present Budget to Borough Assembly	Superintendent & Borough Manager
May 20	Initial Borough ordinance for total budget	Borough Assembly & Borough Manager
June 01	Charter Schools provide School Board and Business Manager	Charter Schools
June 21	Business Manager provides modifications to charters	Business Manager