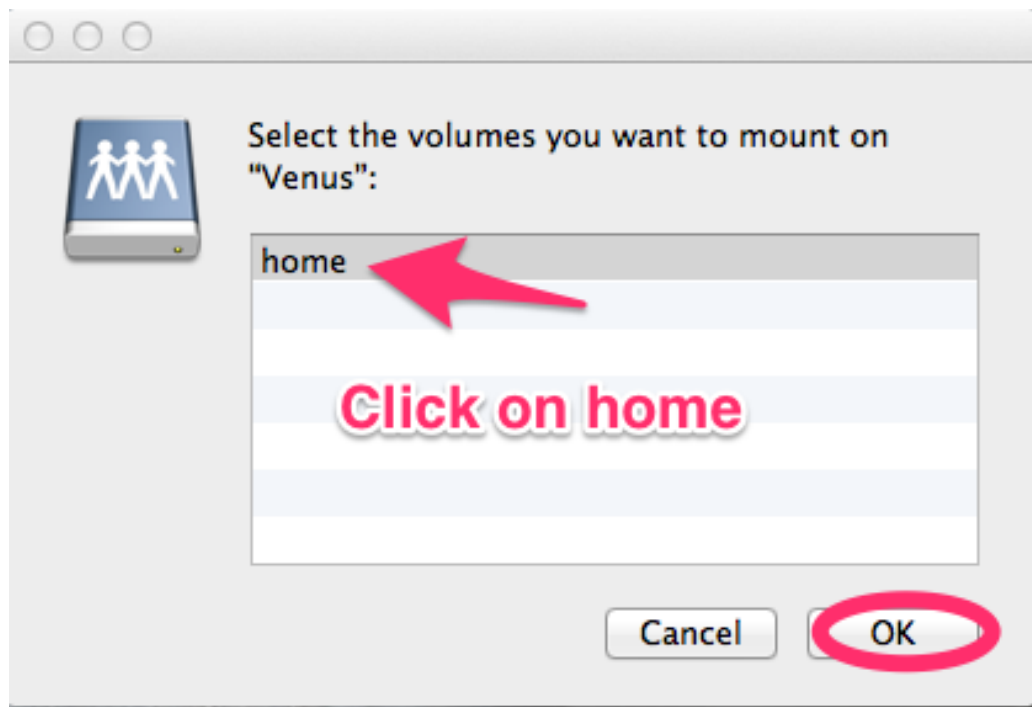
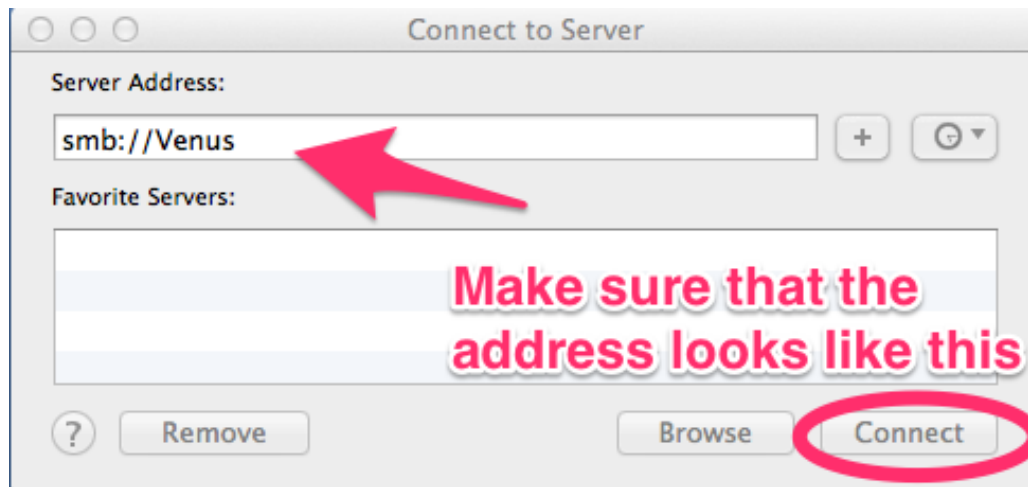


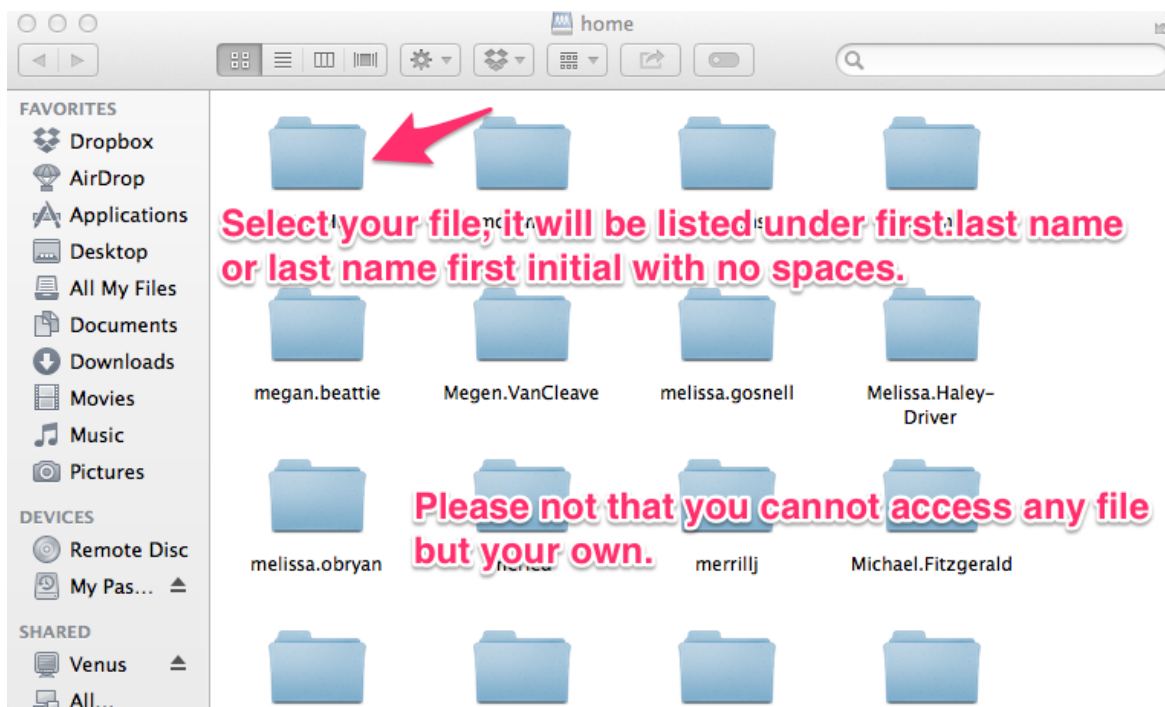
Computer Back Up Help:

Venus

How to Back Up Your Computer Files To The Venus Server:

- Click anywhere on your Desktop, at the top of the page the tool bar will now say “Finder” next to the apple.
- Click on “Go”
- In the drop down window, Select “Connect to Server”





- Once you have opened your Venus file, click and drag the file you want to save to this file. You will find Venus on your tool bar on you desk top.



- Please remember that your photos do not automatically save. Pictures in iPhoto will have to be backed up. Shortcuts and bookmarks should also be saved and moved to the file.

Venus DOES NOT back up automatically.

If you are using this server, it is a good idea to make a habit of saving all new files weekly if you cannot find time to do it daily.