

ACCEPTABLE USE AND INTERNET ACCESS PERMISSION LETTER TO PARENTS AND STUDENTS

Families, keep this page for your records.

The Ketchikan Gateway Borough School District schools have access to the Internet through its own network. This access is used for many academic purposes including but not limited to, communication, research, and educational activities. Students will be allowed to access the Internet with teacher supervision.

Student safety on the Internet is an extremely important matter for the Ketchikan Gateway Borough School District. In addition to teacher supervision, the district protects children from harmful content available on the Internet by adhering to the requirements of the Children's Internet Protection Act. O.L. 106-554.

The Board may make changes to this form and to the policy when the law or common practice deems it necessary, or by the recommendation of the District Computer Technical Staff. The District will attempt to notify you of any such changes; however you can find the most up to date version of the acceptable use policies online at <http://www.kgbsd.org/Page/3002>. We encourage parents and students to review these together.

1. Students will abide by the policies and procedures of any networks to which they have access through the Internet.
2. Internet access is limited to only those acceptable uses as detailed in the district's Internet policies: BP 5139 and BP 6161.4. Expectations of students using the school district's network include, but are not limited to:
 - a. Applying the same privacy, ethical, and educational considerations used in other forms of communication
 - b. Following directions of the adult in charge
 - c. Respect of all copyright and license agreements
 - d. Respect of other computer network users
 - e. Proper citation of quotes, references, and sources
 - f. Responsibility for any unauthorized charges or fees resulting from access to the Internet
 - g. Responsibility for immediately notifying a teacher or administrator if he/she receives threatening or unwelcome communications.
3. Activities prohibited while on the school district's network are listed in the District's internet policies: BP 5139 and BP 6161.4 and include, but are not limited to:
 - a. Causing or contributing to the damage or modification of computer hardware, software, or data.
 - b. Intentionally wasting limited resources (such as bandwidth, time on a computer)
 - c. Accessing, displaying, or sending written or graphic information which is obscene, inflammatory, derogatory, or offensive
 - d. Accessing and/or using other's work, folders, files, or passwords without permission
 - e. Using the network for commercial purposes, financial gain, or fraud
 - f. Giving personal information of self or others (such as first and last name, physical address including street name and name of city or town, email address, phone number, social security number, and identifiable image) without teacher's permission
 - g. Harassing, insulting, or attacking others
 - h. Facilitating illegal activity