

Appendix A

Ketchikan 21st Century Learning Initiative Participation

1. The School District will:

- A. Loan the student the following computer equipment to be used only for educational purposes until the student completes their current grad level, moves out of the School District, or otherwise ceases to be enrolled as a student in the Ketchikan Gateway Borough School District, whichever occurs first.

Description of Computer: Apple Macintosh Macbook, charger and bag.
Replacement Cost - \$1400.00

- B. Provide copy of the K 21 Handbook.
C. Facilitate all necessary repairs and maintenance of the computer equipment.
D. Insure against the damage of the computer equipment with \$100 deductible per claim.
E. Suspend or revoke the student's privileges under this agreement if the student violates any provision of this agreement or of the District's applicable policies, if the computer equipment is damaged so as to require other than routine repairs or maintenance more than two times while in the student's possession, or if the computer equipment is lost, stolen, destroyed or used for any purpose strictly prohibited by the district's acceptable use policy.

2. The parent/guardian and student are responsible for ensuring:

- A. The payment of \$20 per year, non-refundable user fee. Should the family not elect of have the student take the computer home, this fee will be waived.
B. That only the student will use the computer. Family members of the student are permitted to use the computer for school-related purposes (e.g. checking for homework, accessing the school website).
C. That the student will use the computer only for approved educational purposes according to the School District's Student Computer Agreement and District Internet Use Procedures as published and updated from time to time.
D. That no installation or use of unauthorized software takes place.
E. That the student will bring the computer to school every day with the battery fully charged.
F. That the student will take good care of the computer equipment by following the Laptop Handling and Care Instructions.
G. That a report is provided to Principal as soon as possible, but no later than the next school day, whenever the computer equipment is lost, stolen, damaged or not working properly and to cooperate with the School District in completing all necessary forms and paperwork as required.
F. Payment to the School District for damage or loss (including theft) of the computer equipment or of breeches of network security:
i. Up to \$100 for the first incident of repairable damage, for which the student is responsible. This is due before equipment is returned to the student.
ii. Actual cost for the second incident of repairable damage, for which the student is responsible. This is due before equipment is returned to the student.
iii. Breeches in network security that result in involvement of the technology staff in relation to the incident will be billed to the student at a rate of \$25.00 an hour per technician.
G. The return of the computer equipment to the School District on designated pick-up date for inspection and routine maintenance.
H. The return of the computer equipment to the School District immediately prior to the student moving out of the Ketchikan School District or otherwise ceases to attend the Ketchikan School District.
I. The surrender of the computer equipment to a teacher or school administrator for inspection upon demand without prior notice.
J. That they have received and reviewed a copy of the School District's current Student Computer and Acceptable Use Agreement (Appendix C) and a copy of the Laptop Handling and Care Instructions (Appendix B).

We acknowledge that we have read this document:

Signature of Parent/Guardian

Printed Name

Date

Signature of Student

Printed Name

Date

Appendix G
Acknowledgement of Responsibilities

I, _____ (Parent/Guardian name) acknowledge that I have read the Article (Appendix A of the Parents and Student Handbook) that explain the responsibilities held by all parties, School District, Parent/Guardian, and Student. I further acknowledge that I have read and understand the Acceptable Use and Internet Access Information Sheet (Appendix C of the Parent and Student Handbook.)

I am aware that as the parent/guardian of _____ (Student name) I may hold responsibility for certain costs to cover some requirements of participating in this program. I am aware that the laptop and any equipment issued to the student remains the property of the district and shall be treated accordingly.

Signature of Parent/Guardian

Printed Name

Date

Signature of Student

Printed Name

Date