

Ketchikan High School Instrument Use Agreement

Dear Band Family,

The Ketchikan High School Music Department is providing an instrument, without rental charge, for this band member to use for the _____ school year. The following are some guidelines and expectations you should be aware of for the care of the instrument, case, and accessories while it is in your possession. Most of these guidelines are common sense, but I would like to draw your attention to a few key points. Please remember that I expect this instrument to be in good working order for future students. Instruments are an expensive investment that the school district has made with the expectation that they will be treated carefully.

The band member is responsible for the up-keep and maintenance of this instrument while it is in their possession. This includes, but is not limited to, purchasing reeds, mouthpiece, grease, oil, neck strap, etc. for the instrument. **The student will also be help responsible for repair or replacement costs of the instrument, case, or accessories if they are damaged, lost, stolen or destroyed while checked out to the band member.** The band member will pay those repair or replacement costs to Ketchikan High School Music Department within thirty (30) days of notification of the costs incurred.

At the end of the school year, the instrument should be returned in proper working order with all of its accessories. If the student decides to no longer participate in band or moves out of the district, the instrument needs to be returned immediately to the music department.

Before the student can check out an instrument, the back of this form needs to be completed and signed by both the student and their parent. If there are any questions, please do not hesitate to contact me.

Sincerely,

Deidra Nuss
Ketchikan High School Band Director
Deidra.nuss@kgbsd.org
907-225-9815 ext. 313

Date Checked Out _____

Instrument _____

Brand _____

Serial Number _____

Model Number _____

Replacement Value _____

This can be found online and should be done by the student for homework.

Notes on condition of instrument:

By signing this form, the parents and student assume liability for the instrument during the school year. Any damage to the instrument or accessories while on issue to the student is the sole responsibility of the student and parents. It is the parent's responsibility to take the instrument to a music store to be repaired by a professional repairperson in the event of malfunction or damage during the school year. The instrument must be returned at the end of the rental period in the same condition as it was issued. If the student is no longer a member of the band or moves out of the district, the instrument needs to be returned at that time.

Band Member Name _____

Band Member Signature _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____