

An Educators' Guide to Accessing eLearning Test Administration Courses

This guide provides detailed instructions on accessing the test administration courses available in the eLearning Learning Management System. Districts may assign these courses to staff responsible for filling the roles of a Building Test Coordinator or Test Administrator for purposes of the PEAKS and the Alaska Science assessments.

- Test Administration Training for Building Test Coordinators
- Test Administration Training for Test Administrators

Contact your District Test Coordinator to find out if these courses are being used in your school district.

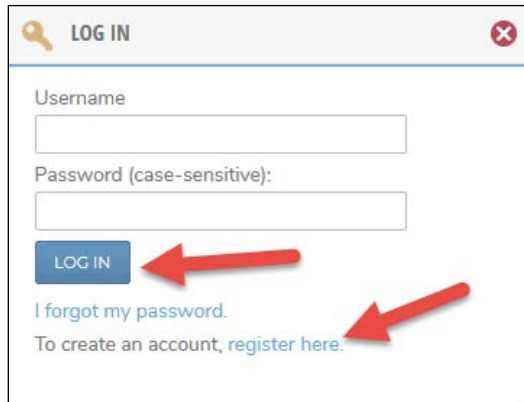
1. Access by the eLearning Learning Management System using <https://eedelearning.asentialms.com/> or select **eLearning** image from the [DEED website](#).



2. Select **LOG IN**.

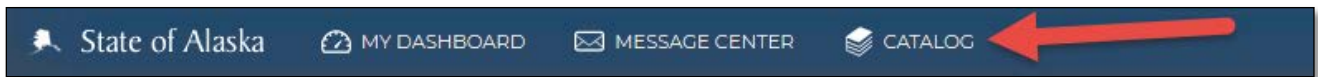


3. Type in your Username and Password and select **LOG IN**. Returning users, please do not register for another account. Contact eLearning support to update your profile. If new to the eLearning system, select **To create an account, register here.**

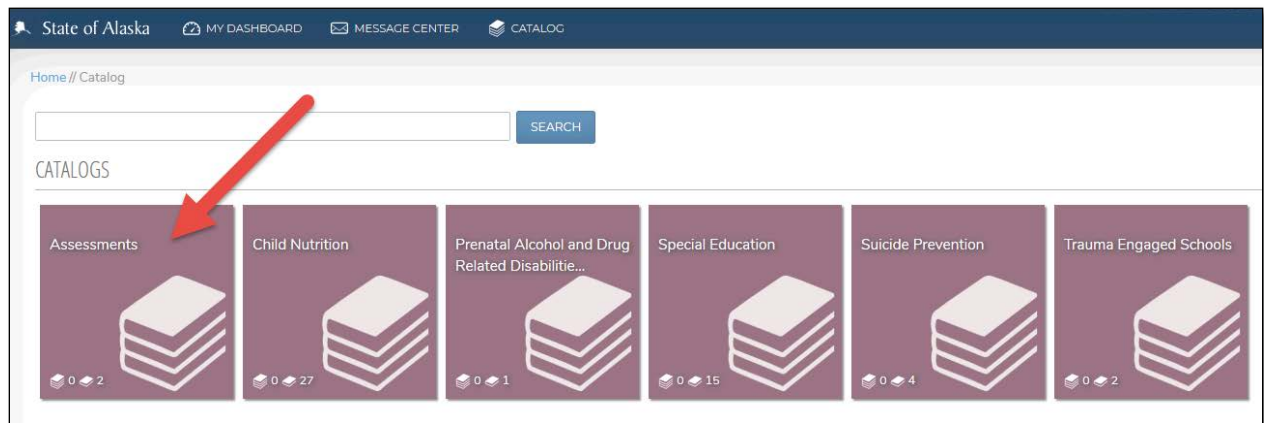


If you need assistance with logging into eLearning, contact DEED:
elarning@alaska.gov
(907) 465-2981 or 465-2304

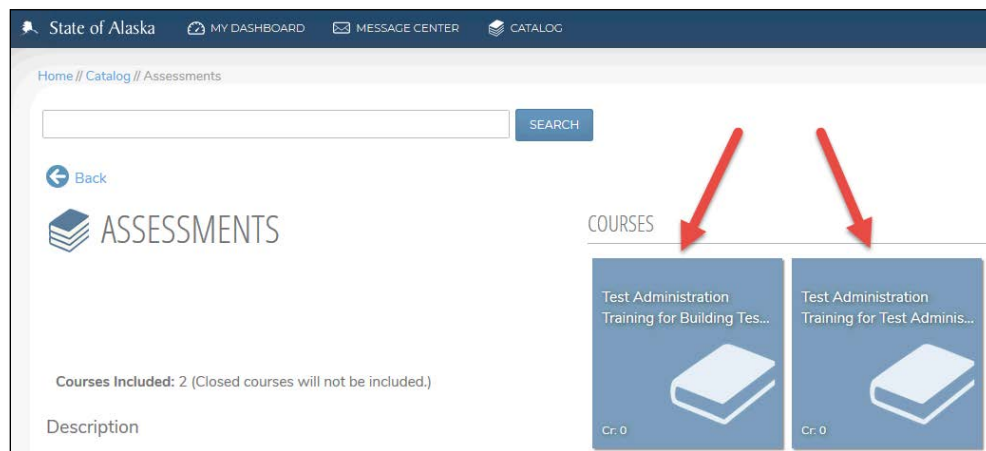
4. When successfully logged in, select **Catalog**.



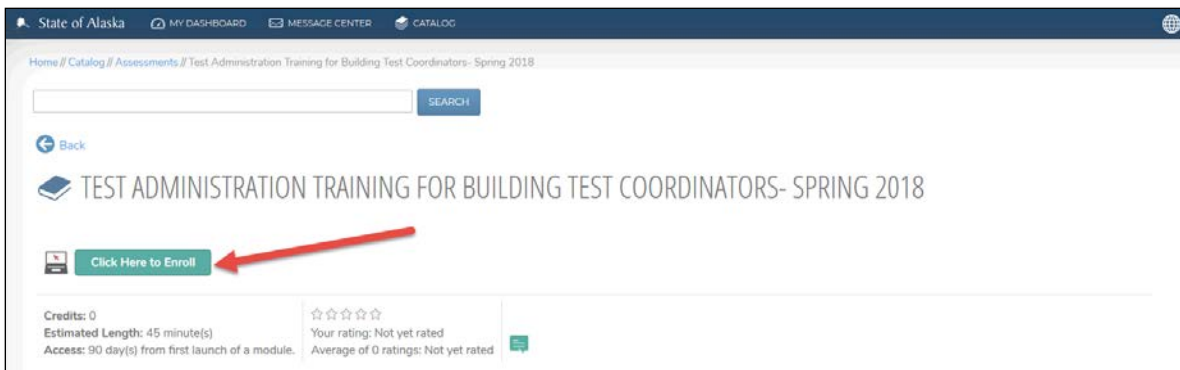
5. Select the **Assessments** catalog.



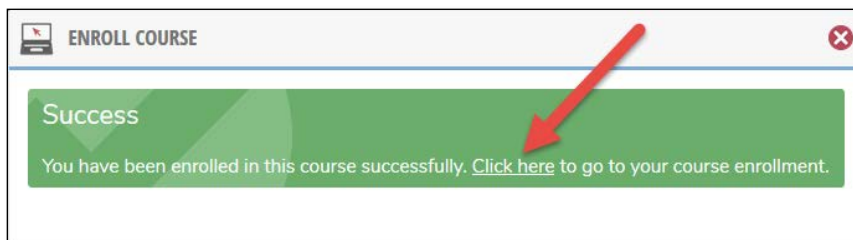
6. Select the desired course.



7. Select the **Click Here to Enroll** button.



8. Select **Click here** to see your course enrollment. The course can also be launched from your **Dashboard**, under the **Enrollments** section.



9. Select the **Click Here to Launch** button.



For more information on using eLearning, visit the [eLearning webpage](#) at the [DEED website](#).